

Visiting the Music Victoria Office for a Meeting.



**MUSIC
VICTORIA**

Entry A



I enter Collingwood Yards through entry A, which has a silver, shiny walkway.



I walk down the steps and across the courtyard.

Entry B



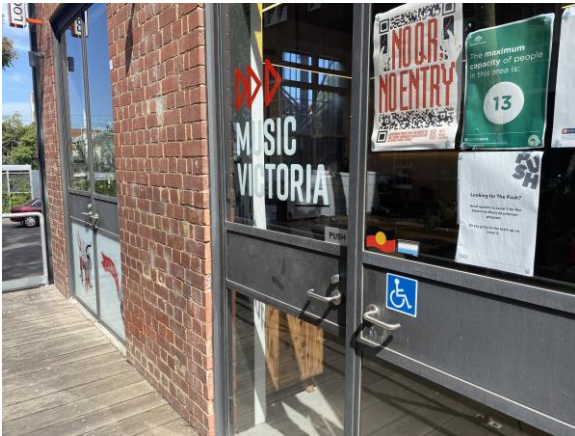
I enter Collingwood Yards through a walkway with grass on either side.



I walk straight across the courtyard to the ramp.



I walk up the ramp and push the door open to the office.



I will make sure my face mask is on if I am comfortable wearing a mask. If I don't wear a mask, I will remember to tell someone I have an exemption.



When I step inside there will be people sitting at desks
looking at computers.
They might look up at me.

One of those people will say hello to me.

I will say hello too, and tell the person who I am and why I am here
at the office.

I will remember to sign in with the QR code.

They may ask me to wait.



I sit on the couch and wait to be called into the meeting. It might be very quiet in the office.

If I need to use the toilet, I can ask a staff member. The toilet is down the hallway next to the couch.



Someone might call out my name and introduce themselves. I will do the same. We might shake hands.



I will get asked to go into a smaller room with a door that closes to have my meeting.

During the meeting, I will listen to what everyone has to say, and say the things I want to say when it is my turn.

When the meeting is done, I will go out of the smaller room and back into the big office space.

I will say thank you and goodbye to the person I had my meeting with.

I will leave the office by pulling on the glass front door and walking down the ramp.